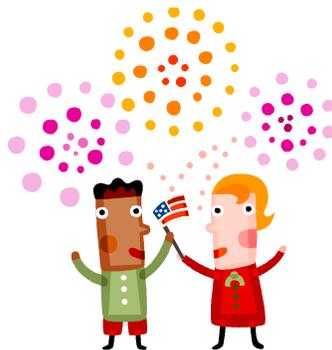




The City of San Jacinto
Presents the....

4th of July Parade Picnic in the Park

Vendor Registration Form and Guidelines



General Information

WHEN: Sunday, July 4th

WHERE: Estudillo Mansion

ENTRY COST: \$30/Vendor + \$5 for One Day License Fee/ \$15 Non-profit

ENTRY DEADLINE: Thursday, June 24 @ 5:00 pm

GENERAL GUIDELINES:

Vendor registration forms, liability waivers and general information will be available on the City of San Jacinto's website, www.ci.san-jacinto.ca.us

- Vendor spaces will be assigned by the City of San Jacinto.
- This event will take place from 5:00 p.m. – 10:00 p.m.
- Vendors must be set up no later than 3:00 pm.
- Vendors are required to bring their own tables, chairs, coverings and awnings.
- Only space is provided for you to set up your booth.
- No electrical power or individual lighting is provided.
- No toy weapons of any kind, no cap guns, no silly string, or related products are allowed to be distributed or sold.
- Concessions or food items shall not be sold along the parade route without prior approval from the City.
- **Food booths will require Environmental Health Department Clearance.**
- No personal pets are allowed on the Mansion Grounds.
- Early tear down will not be permitted.
- Vendors will be billed a \$50.00 cleaning fee if their booth area is not cleaned prior to leaving the site.
- **Participants will be required to attend a mandatory vendor meeting on Tuesday, June 29 @ 5:00 pm at the Community Center 625 S. Pico**

The City will provide general lighting that is appropriate for the grounds. In case of natural disaster (rain, earthquake, etc.) the City of San Jacinto will be not be responsible for any inconvenience or loss to you, your group or your organization that may be encountered due to cancellation of this event. In such case, NO refunds will be given. (NO EXCEPTIONS).

The intent of these guidelines is to establish rules to enable the staff to implement a successful and safe event that can be enjoyed by spectators and participants.

CITY OF SAN JACINTO

4th of JULY CELEBRATION

VENDOR REGISTRATION FORM

Name: _____

Phone: _____ **Email Address:** _____

Address: _____

Description of Items For Sale: _____

Non-profit Organization #: _____

Amount of Booth Space Needed _____ **FT.** (*Each booth space will measure 10' x 10'. If more space is needed an additional booth space will be charged.*)

I have carefully read, and understand, the General Guidelines and Vendor Fire Requirements governing this event. I am aware that if my organization does not comply with these guidelines/requirements, our booth may be closed during the Celebration hours.

Signed: _____

Return this registration form with payment to:

City of San Jacinto
595 S. San Jacinto Avenue
San Jacinto, CA 92583

Make check payable to: City of San Jacinto

Please call Pam Stull (951) 654-4041 or e-mail pstull@sanjacintoca.us with any questions.

4TH OF JULY CELEBRATION VENDOR FIRE REQUIREMENTS

1. All concession stands utilized for cooking shall have a minimum of ten (10) feet clearance in all directions. (UFC 2504.3.2)
2. A 40 B:C Fire Extinguisher shall be provided where cooking is done with current State Fire Marshall tag affixed. (UFC 3208)
3. Each booth and / or vendor is responsible to provide a 2-A, 10-BC rated portable extinguisher with a current State Fire Marshall tag affixed.
4. Generators and other similar equipment shall be isolated from public contact. (UFC 2504.4)
5. Tents or canopies over 200 square feet and any tent or canopy to which cooking is being done shall be flame treated. A State Fire Marshall tag shall be affixed to the side of fabric or a copy of the flame certificate shall be presented to the Fire Department for approval.
6. Gas, solid, and liquid fuel burning equipment shall be vented to the outside air by means of a flue or vent approved for use with the type of equipment used and in such a manner that no portion of the tent, canopy or temporary membrane structure is within twelve (12) inches of the flue or vent. Vents for solid-flue burning shall be equipped with a spark arrestor and have openings no larger than ¼ inch wire mesh. (UFC 3217.2)
7. Cooking equipment located outside the tent or canopy shall be located a minimum of 30 feet away from structures. (UFC 3217.3)
8. Any flammable / combustible liquid or LP-Gas shall be located a minimum of 50 feet from any such structure. (UFC 3218)
9. Any extension cords used shall be commercial type and in good working condition. No damaged cords or multi-head cords will be allowed. (UFC 8506.2.2)
10. No smoking signs shall be clearly posted. (UFC 3208)

Fire Department staff will conduct a field inspection of each site at 2:00 p.m. Failure to comply with the above conditions will result in the closure of the stand during the Celebration.