

*New West San Jacinto Fire Station*



*Annual Report 2005-2006*



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Vice Mayor

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Council Member

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Council Member

ROBERT RITCHIE  
Council Member

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Assistant City Manager

BERNARD SIMON  
Finance Director

HABIB MOTLAGH  
City Engineer

MIKE EMBERTON  
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DOROTHY CHOUINARD  
City Clerk

KEVIN VEST  
Police Chief

ROBERT MICHAEL  
Fire Chief

Welcome to the 6<sup>th</sup> Edition of the San Jacinto Annual Report. On behalf of the Mayor and City Council, I am pleased to report to you the major accomplishments of our city team, which is comprised of the City Council, Planning Commission, City Committees, and staff of the city departments.

As you are about to read, the City of San Jacinto has had an exceptional level of progress this year in the building and development of infrastructure and new development. The Super WalMart is preparing to open in early 2007. A commercial center anchored by a supermarket will open at the northeast corner of Ramona Expressway and State Street in early 2007. Another commercial center is under construction at the northwest corner of Esplanade and Sanderson and will open next year with a specialty grocery store and sit-down restaurant among other types of eateries and shops. Many other exciting commercial developments are in various stages of planning, and we expect to see much more construction of retail and commercial developments in 2007. We are at a very exciting time in our community as retail and commercial developers have recognized that San Jacinto is a great place for them to be.

Perhaps the most beneficial and exciting thing to happen for our citizens this year is the construction of the new West San Jacinto Fire Station. This is the city's first new fire station in many years, and now we will have two fire stations to serve our needs in the event of an emergency. The West San Jacinto Fire Station is located on the south side of Cottonwood Avenue between Sanderson and Cawston Avenues. It is scheduled to be occupied by new firefighter crews and dedicated in October.

The following is a quick summary of other major accomplishments for Fiscal Year 2005-06. You will find more in-depth information about these and other accomplishments in the department reports that follow.

Major City of San Jacinto Accomplishments – Fiscal Year 2005-06

- Installed new traffic signal and intersection improvements on Ramona Expressway at Eagle Road
- Part-time senior liaison position hired April 10, 2006 (15-hours per week)
- Design guidelines approved for single family residential developments
- 3 Planning Commissioners appointed - November 2005
- Downtown Façade Enhancement Program amended and improved
- Park Master Plan approved
- Completed West San Jacinto Fire Station (Station 78) – October 2006
- Lake Park Well completed
- State Street pavement rehabilitation completed
- 2 full-time Problem Oriented Police (POP) Officers, 1 Community Service Officer (CSO), and 1 office assistant added to the police force during fiscal year 2005-06
- Adoption of Multi-Family Housing Standards
- Graffiti Reward Program approved
- 52-unit apartment complex on the east side of Santa Fe south of Esplanade completed
- 9-unit gated senior community on the south side of Sixth Street between San Jacinto Avenue and Jordan Avenue completed
- Local business community expands by 25% (971 in 2005 vs. 1211 in 2006)
- Two major industrial expansions take place – Skyline Corporation and Edelbrock Foundry
- Petersen Equipment, a manufacturer of water trucks, relocated to San Jacinto
- DNA Services of America, a testing and identification company opens its franchise in San Jacinto
- Two new commercial centers, Mountain View Center in the 500 block of State Street and Windmill on the southwest corner of Esplanade and Sante Fe Avenue, are completed and all units are leased out
- 25-unit industrial park on Enterprise Avenue and Investors Place is near completion with all of the buildings pre-sold and most of them currently occupied

- 3-commercial centers broke ground - northeast corner of Esplanade and Sanderson, northeast corner of Ramona Expressway and State Street, and northwest corners of Ramona Expressway and State Street
- Housing construction increased by 22% over last year - 1,843 units in fiscal year 2005-06 vs. 1,516 units in fiscal year 2004-05
- Relocation to the Virginia Lee completed in November 2005
- Illuminated street-name signs program at all city controlled intersections under way

Barry McClellan  
City Manager

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## Community Center

Fiscal year 2005-06 was a great year for the San Jacinto Community Center. To begin, on August 18, 2005, the city council approved a part-time senior liaison position to act as a resource to the senior community and to enhance the services and programs currently available to our seniors at the center. Subsequently, on April 10, 2006, the city successfully recruited Peggy Kissack as the city's senior liaison. Peggy began her outreach work in the community by networking with the various agencies and organizations whose major goal is to serve the seniors in our valley. She is also conducting a survey throughout the city that will allow the city to tailor services and programs that will better benefit our seniors.

Other major accomplishments include the reopening of the Senior Day Care Cen-

ter, recently renamed to Adamache Senior Day Care (sponsored by the United Way); the addition of a link in the city's web site ([www.ci.san-jacinto.ca.us](http://www.ci.san-jacinto.ca.us)) with useful information on current programs and events sponsored at the community center; the replacement of center furniture (18 tables and 50 chairs); and a display of local Art Association work at the center.

The city encourages you to actively participate and take advantage of the various programs and events created for our senior community. Some of the most popular classes and programs include an exercise to music class (3 times a week), quilting, painting, classes for the hearing impaired, computer club, paralegal (once a month), Alzheimer's support group, bingo, and hot lunches for a small donation of \$2.00/person. Other seasonal pro-



grams include income tax preparation during the months of February through April and homeowner's and renter's assistance seminars during the month of July. Other upcoming programs/classes include safe driving class for seniors, elder abuse/scams information lecture, dances, HMO and health information,

movies and popcorn, trips, walking program, computer lab, etc. For additional information, please contact Ofelia Segala, Community Center Specialist at (951) 654-7212 or Peggy Kissack, Senior Liaison at (951) 654-9457, or e-mail her at [pkissack@sanjacintoca.us](mailto:pkissack@sanjacintoca.us).

## Museum

The San Jacinto Museum reopened its doors to the public at its new location, the historic Francisco Estudillo Heritage Park, after an 18-month closure at its former location on Main Street. The reopening of the museum took place on July 3, 2005 and was coordinated with the city's Independence Day celebration annual event at the historic Francisco Estudillo Heritage Park. The event was a success and attracted a great number of visitors to the museum.

In order to attract more visitors to the new site, the city has installed directional signs at major intersections



throughout the city to lead residents and visitors to the museum. Also, the link to the city's website ([www.ci.san-jacinto.ca.us](http://www.ci.san-jacinto.ca.us)) was updated containing useful information

about the museum such as hours of operation and a brief description of what a visitor may expect to see at the museum.

We encourage you and your family to take a free tour of the museum where you will find an extensive collection of exhibits on the natural and human history of the City of San Jacinto and surrounding areas. Group tours are also available by contacting Betty Jo Dunham, Museum Curator at (951) 654-4952.

Our goals for the upcoming fiscal year include the improvement to the perimeter of the historic Francisco Estudillo Heritage Park with attractive landscaping and additional street improvements surrounding the immediate site on Seventh Street.

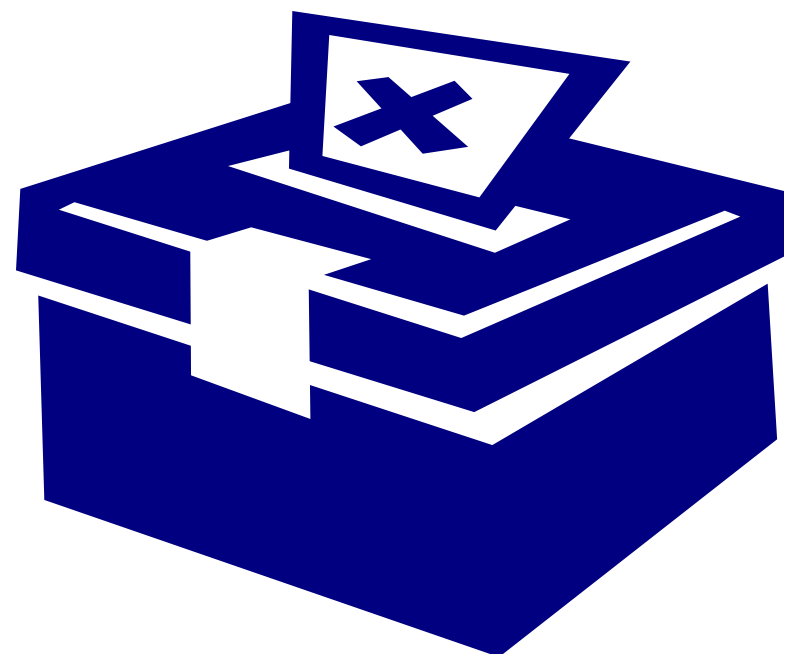
## City Clerk

2005, being an odd numbered year, brought no election. As customary, the city clerk's office assists with appointments of committee members. In July appointments were made to the Estudillo Mansion Committee. In November, Gordon Houston, Vinay Rao, and Rodney Tolliver were appointed Planning Commissioners. Subsequent to the appointment of the planning commissioners of November 2005, Commissioner Tolliver resigned due to his appointment to the Hemet Valley Health System Board. To fill Commissioner Tolliver's remaining term, Mr. David Kruse was later appointed by the City Council.

Currently, the clerk's office is preparing for the city council elections in November 2006. The election will determine the outcome of two available seats.

In the midst of the daily workload, there are many details going on behind the scenes: One example is the Statement of Economic Interest, commonly referred to as the Form 700. These Form 700s are filed annually with the City Clerk by the first of April. The number of filers fluctuates between 60-100. Additionally, those positions required to file, file every time the position is vacated or someone is hired into the position. In the past year 21 positions were filled, 6 vacated, 10 contract employees and numerous consultants are also required to file Form 700s. Every two years the Conflict of Interest Code is revised. Fall of 2006 our current code will be updated. (It determines who the Form 700 filers will be.)

Many of the activities in the clerk's office are governed by state legislation. Therefore,



many rules and guidelines change on an annual basis. In November 2005, our relocation into the Community Development building has presented new challenges, which we continue to work hard at alleviating any disruption in service.

While staying within our budget, the clerk's office is dedicated to delivering the best possible value to the public, the elected and appointed officials, and the employees and associates of San Jacinto.



## Community Development

### Planning Division

During this fiscal year, the Planning Department has processed or continues to process 25 Tentative Tract Maps. Most of the 25 maps are residential subdivisions. Together, they divide 811.33 total acres of land into approximately 2594 lots and several neighborhood parks. Average processing time for a subdivision from submittal to a hearing remains approximately 5½ -months.



Planning staff is also charged with the implementation of the approved tentative tract maps. As part of that process, staff holds a development plan review. In this review, plans are prepared to show the floor plans and building elevations of individual homes proposed within each development. This process also identifies the footprint of each home that will be located on each individual lot.

This comprehensive review also looks at the streetscape in addition to landscaping and project amenities proposed for neighborhood parks. Since this program was implemented in 2002, forty developments have submitted plans to be reviewed by the Planning Commission. During the past fiscal year, the Planning Commission has completed all but three of these reviews and at least four more are scheduled before the end of 2006.

Recently, the City Council approved a zone change by doubling the size of a commercially zoned parcel to 20 acres at the northwest corner of Cottonwood Avenue and Sanderson Avenue. The Council supported more commercial opportunities in this growing part of the City.

The Planning Commission approved the relocation of the small animal hospital on State Street to a larger state-of-the-art facility near the intersection of State and Seventh. The project is expected to start construction soon.

The Planning Commission has also approved a change of zone that would allow the construction of a 14,400 square foot office complex and 79,910 square feet of industrial and warehouse buildings on the same site. This particular project is located on the south side of Seventh Street between State Street and Santa Fe Avenue.

Recently, the Cove Specific Plan has begun construction

of the first home models. The Esplanade Specific Plan has been approved. This project is will have a 10 acre park as well as an elementary school site and 613 residential homes.

Two other specific plans are going through the hearing process. One is proposed by DR Horton and the other is the Valle Reseda Specific Plan. Both plans would develop the area north of the treatment plant on either side of Sanderson Avenue to O'Dell Avenue to the west and to Lyon Avenue to the east. Within the Valle Reseda Specific Plan over 550 homes are being proposed as well as a 12 acre elementary school. Both of these specific plans are being reviewed by the Planning Division.

Four specialty housing projects are currently under construction. Two are located on Santa Fe and south of Esplanade Avenue. One proposes 52 apartment units and the other proposes 20 units. The second approved condominium project will be located on the north side of Seventh Street between Grand Avenue and Lyon Avenue. This condominium project will have space set aside for a pool and a park and play area for the residents.

For the senior community, a nine unit, gated project located on the south side of Sixth Street between San Jacinto Avenue and Jordan Avenue is completing construction, and a 223 lot senior community is now under construction on the south side of 7<sup>th</sup> street east side of the Ramona Expressway.

### Economic Development and Redevelopment

Economic development and redevelopment activity were strong during a record year of growth.

The local business community expanded by two hundred and forty new companies—a 25% increase over last year. The number of businesses located in San Jacinto rose to 1211 from 971 the year before. Existing companies, such as Edelbrock, Skyline and others expanded. Skyline expanded its plant inventory and parking capacity, and Edelbrock is about to break ground on a 70,000 square foot building expansion. Agri-Empire will soon have under construction a new 97,000 square foot industrial park near its corporate headquarters.

Opportunity is the primary reason for moving or starting a business in San Jacinto. Petersen Equipment, a manufacturer of water trucks, recently relocated to San Jacinto from another Southern California city for the opportunity to expand its manufacturing space at a reasonable cost. DNA Services of America, a DNA testing and identification company, opened a franchise in the city for the opportunity to serve a growing community in need of technology services.

New office space such as the Mountain View Center on State Street and the Windmill project on Esplanade were completely leased out this past year and the twenty five unit industrial park on Enterprise Way and Investor Place is nearing its completion with all of the buildings pre-sold and most of them currently occupied.

The city has been working extensively with the Riverside County Transportation Commission on expediting the plans and construction of the

northwest gateway area creating an epicenter of business, office, commercial, and civic activity. The construction of the two projects is slated to begin in 5 years and will position San Jacinto to be the regional leader in economic development.

The Valley Economic Development Corporation, a collaborative of the City of San Jacinto, the City of Hemet, the County of Riverside, and private investors, contracted with Chabin Concepts, a reputable economic development research firm, to perform a Target Industry Analysis (TIA). The TIA will study what job creating firms are best suited for the San Jacinto Valley and serve as a guide on where to direct business attraction marketing and recruiting efforts. The analysis was recently completed and is being disseminated to the public agencies for review and action plans.

The Chabin report did point out that San Jacinto's gateway area near Sanderson and Ramona Expressway, and the nexus of the new Mid-County Parkway and realigned Highway 79, has the greatest potential for the Valley's future economic development. The City Council anticipated this and created a Gateway Zone under its newly adopted General Plan to give 1700 acres of this area flexibility in what may be developed there in the future.

An economic development study by Economic Research Associates advised the Council that the area could support approximately 700 acres of commercial and business park development, and provide exceptional opportunities for civic, cultural, medical, educational and recreational amenities. The city has marketed the opportunities of the gateway area and national developers are now planning major commercial centers in the gateway.



Mid-County Parkway and the realigned Highway 79. The Mid-County Parkway is a 32 mile future freeway that will connect San Jacinto with Interstate 15 south of Corona. The two transportation corridors will intersect in the city's

The gateway is not the only area of the city that is seeing a rise in commercial activity. The Stater Bros shopping center on the northeast corner of State and Ramona Expressway is under construction. The center will have PFF



## Community Development (continued)

Bank, Walgreens, Cold Stone Creamer, and other valuable retailers. The Rite Aid Center and 7/11 gas station will soon be under way across the street at the northwest corner.

The San Jacinto Esplanade Center at Sanderson and Esplanade is under construction. This drug store anchored center will have a Starbucks, Testco—a new and upcoming health food store, Bull Pen Bar & Grill, Quiznos, and a Tudor Time day care facility. The shopping center on the northwest corner of Seventh and State has been revitalized with an Arturito's sit down restaurant on the corner.



The Super Walmart on San Jacinto Avenue is scheduled to open in January 2007 with the center's perimeter retailers schedule to open in the fall of 2007. The perimeter tenants include Pacific Dental, Payless Shoes, Cingular Wireless, Game Stop, El Pollo Loco, Wendy's, and Quiznos. In addition to new industrial, office, and commercial development, a medical building and office complex is proposed next to Valley Wide Park and Recreation on Esplanade Ave. The medical center called Parkside San Jacinto has approximately 80,000 square feet of new medical facilities.

The rise in business activity and new development for commercial, industrial, and office uses is expected to remain strong in the future and the city will continue to work on insuring San Jacinto is a great community in which to invest.

The City's Redevelopment Agency has also been active in redevelopment and community services.

The American Legion took advantage of a change in the Façade Improvement Program guidelines and qualified for a new face lift for its building at 312 East Main Street. The facelift for the Legion building cost \$58,600 with the Redevelopment Agency paying 75% of the

cost and the Legion paying the remaining 25%. The Legion building, when complete, will be decorated with a mural depicting the various military services that are represented by the American Legion.

The Façade Improvement Program provides funding for local downtown businesses to upgrade the look of their building up to \$30,000 per street frontage. The program will pay up to 75% of the cost of the improvements with the business owner or building owner paying only 25% of the total cost up to the maximum allowed funding. This program is funded through Redevelopment funds for businesses in the Downtown Improvement Zone.

During the past year a total of 6 properties were rehabilitated through this program. The cost of the 6 completed projects totaled \$194,458 and were located on Santa Fe Avenue; West Main Street.; South San Marcos Avenue; West 2nd Street; and Hewitt Street.

The Home Rehabilitation Loan Program provides loans of up to \$50,000 for low-income persons and families that own their own home within the City of San Jacinto. The loans are allowed to correct building and safety and health and safety violations as well as upgrading the quality of life for these low-income residents. Funding comes from the Redevelopment Agency's low and moderate income housing fund.

During the past year this program assisted 158 seniors and over \$130,000 was expended to provide minor repairs under this program for mobile homes, manufactured homes and conventional homes.

The Enhanced Senior Home Repair Program provides grants of up to \$3,000 to low income seniors for repairs on their homes and mobile homes. This program is administered by the United Communities Network and is funded through a grant from the San Jacinto Redevelopment Agency's low and moderate income housing fund.

The city commissioned Ap-

plied Earthworks to research and prepare a Historic Structures Report for the Estudillo Mansion and park grounds. This report is the basis for all current and future restoration work at the mansion and Heritage Park. In January 2006, the National Park Service and the State Office of Historic Preservation both approved of the Historic Structures Report document and the xeroscape garden concept plan. They authorized the city to move forward on the preparation of working drawings and a bid document for the restoration of the mansion and the construction of the xeroscape garden. The final garden plans should be completed and submitted to the federal and state agencies for approval this summer. The plans and specifications for the restoration of the mansion should be complete and submitted to the federal and state agencies for approval in the early fall. Construction on both projects will commence as soon as approval is received from the federal and state reviewing parties.

The new San Jacinto Museum is open Friday, Saturday and Sunday from 12:00 p.m. to 4:00 p.m. and by appointment (951) 654-4952. The museum is located at 150 ½ Dillon Street on the grounds of the Estudillo Mansion and Heritage Park. The public is invited to visit the museum and enjoy the grounds during the museum's hours of operation.

The Redevelopment Agency is working with Palm Desert Development to provide a gap funding loan to assist in the construction of an 80 unit housing development on Santa Fe Avenue. The Planning Commission has approved the concept design, and the Agency is completing the final details of the Disposition and Development Agreement to allow the loan of funds to the developer. The developer will apply for tax credits and use the funds received from the sale of those tax credits to construct the housing development. Construction is anticipated to start in the spring of 2007.

The Redevelopment Agency is also conducting ongoing discussions with several developers who are interested in purchasing the Agency's vacant commercial parcel at the north east corner of San Jacinto and Commonwealth Avenues. The Agency is looking for a developer to purchase its parcel and provide a restaurant and retail uses on its parcel to complement the Wal-Mart and its associated retail uses.

### Building and Safety

The Building and Safety Division has continued to see progressively increasing numbers

of inspections and plan check services for residential patio covers, remodels/additions, swimming pools, fences, water heater/air conditioner installations, etc., as well as services for the increased new housing construction. New housing once again increased in our last fiscal year, increasing from 1516 in 2004-2005 to 1,843 in 2005-2006. The city staff conducts an average of 667 (a 21% increase) inspections per week, and assist an average of 223 (a 27% increase) visitors per week at the public counter.

With the increased housing activity, population increases follow. This increased population means more shoppers for retailers and is also a great enticement for new commercial development. The new commercial development has resulted in greater commercial inspections for both new construction and tenant improvements. These inspections, such as the Super Walmart and other commercial developments, are more complex and time consuming than typical residential inspections.

Based on last year's growth and recent planning activity, it is estimated that approximately 4,500 building permits will be issued in Fiscal Year 2006-2007, of which approximately 1,500 building permits will be for new single family dwellings. This increased permit activity will also cause a substantial increase in the number of visitors to the public Building Division counter and the number of building inspections in the field.

### Code Enforcement

The Code Enforcement Division continues to proactively work to educate the community on the city's code enforcement regulations and to remedy public concerns with land-use and vehicle violations. Friendly reminders were mailed to residents of various neighborhoods to help them understand the regulations and to stimulate voluntary compliance. A new brochure that explains our city's Municipal Code is available to homebuilders of new tracts to include with their new home welcome package and is also available to the general public at the public Building Division counter.

Even with a great deal of voluntary compliance throughout the city, Code Enforcement staff still had a heavy workload. Last fiscal year the Code Enforcement staff fielded over 2,500 complaint phone calls and Code Enforcement Officers initiated over 3,000 proactive and complaint cases. Those in the community that were visited by Code Enforcement responded well to their visits. Last year, Code Enforcement Officers were able to obtain a 97 percent compli-



## Community Development (continued)

ance rate. The city was required to initiate abatement proceedings on only a limited number of properties due to non-compliance with abatement requests.

In June of this year, the code enforcement staff initialed a city-wide neighborhood clean-up. Residents, city staff, and volunteers worked to remove over 64 tons of unwanted items from various neighborhoods, where trash bins were placed in strategic locations. This clean up program assist's the city's ongoing efforts to beautify the city and brings pride to our local neighborhoods. The city

would like to thank all those who contributed to this successful program.

Other proactive code enforcement activities include a quarterly weed abatement reminder for property owners of vacant land one acre or larger. There have been advertisements put in the Press Enterprise and letters sent to the various property owners to inform them to check their vacant land and abate weeds if necessary.

Another proactive code enforcement action has been to assign Code Enforcement Officers to work selected week-

ends to enforce yard sale permits and prevent illegal food vendors and tract home or commercial builders working on Sundays

### Animal Control Services

The City's Animal Control Services are provided by a contract with the Riverside County Health Department with additional services provided by the Ramona Humane Society's Animal Shelter. The City of San Jacinto has an Animal Control Officer dedicated to our city plus back-up officers and emergency on-call services affording the city con-

tinuous coverage 7 days a week 24 hours a day. Ramona Animal Shelter continues to supply and sell licenses in conjunction with Riverside County Animal Control providing record keeping and licenses renewal services. Statistics for most of last fiscal year, July to April, showed that 1144 animals were picked up in San Jacinto and that 331 licenses were issued. For additional information, you can contact Animal Control at (951) 358-7387 or the Ramona Humane Society Animal Shelter at (951) 654-8002.

## Engineering

The 2005-06 fiscal year was a busy one for the office of the city engineer. During the fiscal year the city spent over \$3.0 million on capital improvement projects throughout town to improve the infrastructure for public use.

The engineering department's primary goal is to enhance mobility and public safety. This year, we had several large and small projects which accomplished this purpose. The new traffic signal at Ramona Expressway and Eagle Road will help prevent accidents near the high school and college. At the request of town residents, we completed traffic surveys and received city council approval for installation of stop signs at Park Ave. and Villines Ave., Sagecrest Dr. and Malaga Ave., and Mistletoe Avenue and First Street. We also continue to construct speed humps on local streets throughout the city, when requested by residents and approved by the city council. Speed hump construction will proceed on three more streets very soon – Reposo St., Reinhart Ave., and Western Village Drive. Addi-

tionally, pedestrian safety will be enhanced by upcoming sidewalk installation on Idyllwild Dr. which was designed by engineering this past year and will be constructed in 2006-07.

The most significant project recently completed is the State Street pavement rehabilitation. This project cost nearly \$2,000,000, and included repaving State from Ramona Blvd. all the way to the southerly city limit just south of Esplanade.

The next big road project in San Jacinto will be the Ramona Expressway widening project, which will add one new lane in each direction on the Expressway from Sanderson to Warren. During 2005-06, this project received its environmental approval, and the engineering design was completed. Construction is scheduled to begin in Fall 2006, and will be ongoing for many months. Another project on the Expressway, the "Gap Closure" from Seventh St. in San Jacinto to Cedar Ave. in Hemet, continued in the preliminary engineering and environmental study phase.



One other area of particular concern for the City Engineer's office is improving the City's flood control infrastructure. We work closely with the Riverside County Flood Control District to accomplish this, and in 2005-06 we completed the design and environmental permitting for construction of a new flood control basin at the intersection of Lyon Ave. and De Anza Drive. This basin will be bisected by the new realigned Lyon Ave. running from De Anza Drive to Ramona Boulevard. Construction will begin on this project in Fall 2006.

In addition to designing and constructing Capital Improvement Projects, we have worked closely with the development community as San Jacinto grows. Our office reviews and approves final maps as well as the public works improvement plans for all new subdivisions in town. This year we processed 22 subdivisions. There are currently 35 subdivisions and 4 large commercial projects under construction in San Jacinto, with 20 more subdivisions now going through the plan check and approval process.

## Public Works

The City's Public Works Department consists of a group of dedicated professionals who work hard to ensure that public assets are maintained to their highest potential. The department is divided into three separate divisions: Streets, Parks and Water/Wastewater divisions of which their accomplishments are highlighted below.

### STREETS

The Streets Division is responsible for and provides many right-of-way maintenance services. For example, we repaired 14,000 square feet of potholes and

deteriorated asphalt, applied 4,650 gallons of herbicide for weed control, swept 450 tons of debris, responded to 280 miscellaneous debris requests, painted approximately 45 roadway traffic legends and roadway markings, painted 1,700 linear feet of curb, trimmed and removed 110 trees, constructed and repaired 75 linear feet of sidewalk, installed over 160 traffic signs and repaired 135 City owned streetlights. All of these efforts have certainly enhanced the image and ensured the safety of our community.

Additionally, this fiscal year a project to enhance all signalized intersections with customized illuminated street-

name signs with the City emblem is in place. All controlled intersections will have beautiful, user friendly signs that significantly enhance the City's overall appearance and will provide assistance to motorists and the general public.

The Street Division continues to provide a dedicated bus stop maintenance program to keep enclosures looking their best.

Finally, a pothole hotline was implemented and available to the general public on the city's web site to notify personnel to address and resolve any hazardous conditions immediately.

### PARKS

The Parks Division maintains park maintenance in the City's parks, parkways and landscaped medians. This year, the Parks Division began a new era in the landscape maintenance program. With the addition of new housing, retail, and commercial areas, we are also adding many new neighborhood pocket-parks and landscape parkways. This will result in creating 2 separate maintenance zones and a new image of city-wide landscaping.

The Parks Division is also proposing a renovation project to existing community park locations to keep up the pace with current development.



## Public Works (continued)

Lastly, the division welcomed a new staff member dedicated to graffiti removal. Equipped with a new pressure washer, this staff member can aggressively address graffiti calls within 48 hours.

### WATER/ WASTEWATER

The Water Division operates multiple well facilities and a subsequent distribution system to insure that all residents receive high-quality drinking water.

This year, the division produced 1,075 million gallons of potable water for use by City residents, completed the Annual Drinking Water Quality and Consumer Confidence Report (per State Health requirements), completed our annual backflow testing requirements, completed over 4,600 work orders, delivered 2,500 "door hanger" information cards, completed 2,192 turn-on and off requests, completed 2,100 Underground Service

Alert water line markings for customers and repaired 25 service and 7 main line leaks.

A major project was completed this year when we replaced the media/filter element at the Grand Well treatment plant. Additionally, to ensure a non-interrupted supply of water, we added a new booster pump at the Bath Well treatment plant.

The primary responsibility of the Wastewater Division is to safely collect and dispose of wastewater, protecting our environment and safeguarding community health.

The Wastewater Division was able to aggressively jet rod 200,000 feet of sewer line. By doing so, potential back-ups are averted due to the removal of grease from the system. In addition, crews videoed 65,000 feet of sewer main line to stay in compliance with the State regulations. It allows us to inspect any or all parts of the system to help identify any potential

## Police

The San Jacinto Police Department has completed two years of service under its contract with the Riverside County Sheriff. Throughout this time, the police department has accomplished transitioning, training, and upgrading of facilities and equipment. The police department has fully moved into its role as a state-of-the-art law enforcement agency. The department continues to grow and expand its services as our community grows.

Additions to the police department during fiscal year 05/06 included two full-time Problem Oriented Police officers, one Community Service Officer, and one Office Assistant, bringing the total number of sworn and non-sworn officers to 40 (32 sworn and 8 non-sworn).

Other community based programs that have proven to be successful include the citizens-on-patrol and crime free multi-housing. These two programs solidify the community's commitment to public safety. Additional volunteers have joined the existing Explorer Post and Mounted Posse Unit. The police department has also received volunteers from the Riverside County Office of Aging who assist with the day-to-day operations of our front office and logistical support.

The Police Department has continued its partnerships with the Riverside County District Attorney's Office, the San Jacinto Unified School District, the Riverside County Department of Social Ser-

vices, and the Riverside County Probation Department in order to maintain the City of San Jacinto Project Safe Neighborhoods.

The San Jacinto Police Department has aggressively insured that all sex registrant files were audited and each registrant contacted, interviewed and brought into compliance with all requirements. A number of registrants were arrested due to their failure to comply with their terms and conditions as set forth by the courts. Additionally, the City Council approved the appointment of one elected city council member to serve as the city's representative on the Riverside County's Child Safety Commission.

Other major accomplishments in the department include:

- Removal of 599 inoperative, expired, or abandoned vehicles from public roadways within the city, which were the result of an investigation encompassing more than 1,409 vehicles
- Response to 276 non-injury traffic accidents
- Response to 170 traffic injury calls
- Response, investigation, and handling of 7 fatal traffic collisions
- 131 arrests made for driving under the influence of alcohol or drugs
- Approximately 2,979 traffic citations issued



problems within the system. The Wastewater Division also had 3,000 feet of sewer mainline and 8 manholes re-lined.

### MISCELLANEOUS

#### Annual Hazardous Waste Cleanup:

In Fiscal Year 2005/2006, the County of Riverside and the

City of San Jacinto had 283 participants at the collection event with a weight of 17,687 pounds of chemical waste (i.e., vehicle batteries, waste oil, latex paint, painted related waste, flammable liquid/solid) was collect. Additionally, 45 CRTS's (roughly 2,675 pounds) and 1,100 pounds of miscellaneous e-waste was taken-in.



- 24,413 calls for service or incidents received, equating to 73 calls per day or a 2.8% increase from last year.
- 1,295 arrests made with 611 resulting in bookings into the Riverside county jail system.

The department applied for and received one traffic safety grant, in the amount of \$15,000. This grant (Click It or Ticket) was focused on strictly enforcing seatbelt and child seat laws in late May to early June. Seatbelt surveys prior to and after the event revealed a 10% increase in seatbelt usage within town. San Jacinto's usage is now 94%. The department continued its active participation in the Riverside County Avoid the 30 DUI Apprehension Program and began its first year of a two year DUI Checkpoint and Education grant.

Citizens needing to call the San Jacinto Police Depart-

ment for emergency services using a cellular phone should call 951-776-1078. Please program this number into your phone for future use. 911 calls made from cellular phone are routed to California Highway Patrol dispatch centers per California law. The call would then have to be transferred back to us prior to a response being initiated. Avoid this delay by calling us directly for emergencies at the number listed above.

The City of San Jacinto recently approved the creation of a Graffiti Reward Program to assist the Police Department in identifying and apprehending individuals damaging city or public property around town. Citizens can earn cash reward upon conviction of those identified defacing property. Please contact Dispatch (776-1099) to report in progress non-emergency crimes or the Business Office (654-2702) to request more information about this program.



## Fire Services

The San Jacinto Fire Services continue to expand and improve with the growth and development of the city. The need for improved and enhanced fire services has become the focal point of the fire department and the City of San Jacinto.

Last year, Fire Station 25 ran over 4400 calls, which was an increase of 14% from the prior year, making the San Jacinto Fire Station the second busiest fire station within the Riverside County Fire Department. With the increase in call volume, the need for additional staffing and equipment was again at the forefront of goals to be achieved. With San Jacinto continuing to expand in population, diversity and density, the demand and need for improved fire services continued to increase. One such improvement is the addition of the new West San Jacinto Fire Station #2, (numbered by the Riverside County Fire Department as Station 78). The station is near completion, and will be on-line and in-service by October 2006. With the addition of this station and personnel, the call load will be reduced for Station 25, as well as significantly improving the response times and level of service provided city-wide to the citizens of San Jacinto. The new engine has been fully equipped with

fire, medical and specialized rescue tools. With the opening of the new Station #2 (78), the citizens will see an increase in the level of service and a decrease in response times to all types of emergencies throughout San Jacinto, as well as an increase in the equipment and personnel immediately arriving at the scene of emergencies. Additionally, the city approved the staffing for Station #2 (78) to be the same as Station 25, being 1 Captain, 2 Engineers and 5 Firefighters. This will enable the engine company to maintain 3-person staffing, 7 days a week, and allow for a reduction in overtime cost incurred due to training, sick leave and vacations. On days when there are no overtime needs, this fifth position will provide for a 4-person engine company, again increasing the level of service provided to the citizens of San Jacinto, and the capabilities of the engine company. The captain assigned to Station #2 is David Cabral, who is a previous employee of Station 25, and a longtime resident of the City of San Jacinto. His experience and familiarity with the city will bring additional benefits to the new station.

Through the appropriation of funds from American Medical Response (AMR), the San Jacinto Fire Services were able to purchase three Tough



books (computer) for each of the city's engines, squad and battalion chief's vehicle. This system has a GST mapper 3.5 program to assist us in locating addresses in the city. The computer routes us to the emergency in the quickest and most direct route. This allows for reduced response times and safer navigation. Engine 25 has been utilizing the system, which now also receives the call information, and has the route to the call mapped before the firefighters even get in the engine, which has reduced response times by over 1 minute on average. In the future, this will allow us to identify where the hydrants are for water supply throughout the city. In addition, all business preplans will be stored in the computer for more efficient tactics and

strategies.

The San Jacinto Firefighters continued with the "Have Lunch with a Firefighter" program within the San Jacinto School District. The program has 5 schools within the district. The program has been as enjoyable for the firefighters as it has been for the students, and the benefits have been plentiful. We routinely run into children who have been part of the program in previous years and are greeted with smiles and hugs.

The good professional and cooperative relationship between the City of San Jacinto and the Riverside County Fire Department will allow for services and fire protection to keep up with the ever-changing demands of this growing city.

## Finance Department

The Finance Department processes all the transactions that are necessary to conduct the financial remuneration of contractors, vendors, other government agencies and payroll for employees and acts in a treasury capacity for the city. In addition to the processing the transactions, a major part of that responsibility is to maintain the vital accounting records in accordance with GAAP, GASB and all required state and federal laws. The accounting records are also needed to provide revenue documentation, budgetary tracking and

project accounting information to management and other staff. The city's books and records are audited annually by multiple auditors.

This year there was great time expended in coordinating the Finance Department move from the main offices at 201 E. Main Street to a new location at 322 E. Main Street. An older building was rehabilitated and remodeled to accommodate staff and the departments' needs. The department planned, set up and coordinated the building improvements and equipment set up at the new location.

The new location required the building of a telecommunications and communication room to maintain interconnectivity with other city offices and the city network.

Finance also purchased and installed the new IBM AS400 Model 520, converting from an older 170 Model. This is an excellent hardware platform from which the complex accounting system can be run. This also gave the department the capability to enhance the accounting software system which and allow the ability to add additional modules, users and go to a

windows compatible module. With the added capability, the work order/facilities management module was purchased and is anticipated to be installed and functional in 2007. It is anticipated that the work order system will benefit the multiple departments.

Risk management will be utilizing a new risk control plan, along with other cities and agencies through our risk management pool, and will be implementing and training staff on a new injury and illness prevention plan.

## Special Districts

The Special Districts program is a division of Finance set up to bring funds into the city through the annexation of new residential and commercial development. Specifically these funds are to provide for the maintenance of landscaping and park facilities, drainage facilities, street lights, traffic signals, graffiti removal, streets and sewer lift stations. These funds also provide for police and fire operation, services, maintenance and construction of infrastructure. Special Districts works closely with all city departments and city

consultants, as well as the development community. The overall goal is to ensure funding is available for the safety and beautification of the City of San Jacinto. In addition to new annexations, the administrator for special districts is responsible for working with the Public Works Department and Finance to insure that special benefit money is properly budgeted and accounted for.

This last fiscal year special districts annexed over 1,550 new units into CFD 2003-1 for Police & Fire Services, an-

nexed 19 new developments into LLPD #2 for Landscape, Lighting & Park maintenance, annexed over 20 miles of new streets into AD 2003-1 for street maintenance, collected or assessed over \$1,200,000 in CFD 2003-1 taxes for Police and Fire Services. \$1.1 Million from CFD 2003-1 will provide contract services to Riverside County for staffing of the new West San Jacinto Fire Station in FY 2006-07.

Much time was expended in working with other departments to set up a turn over procedure for LLPD #2 facili-

ties from the Developer in accordance with the subdivision agreement. This included a sign off system to ensure that all departments involved with LLPD #2 and AD 2003-1 facilities had approve construction and maintenance of such facilities prior to the city taking possession and liability.

Special Districts also worked out a formula with the City Attorney to develop cash out option for the developer to turn over the facilities early if so desired.

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