



City of San Jacinto

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POTTS
Treasurer

Annual Report 2002-2003

As your new City Manager, I am happy to report on the changes, challenges, and achievements of the City of San Jacinto during last Fiscal Year 2002-2003, and to also tell you about the new goals set for our community and the different City departments for the current Fiscal Year 2003-2004.

Significant capital improvement projects, totaling approximately 2.8 million dollars, were completed during fiscal year 2002-03. They include: Ramona Boulevard, Wateka and Tahquitz Street Sidewalks, Five Point Traffic Signalization, and Sanderson Avenue Pavement Rehabilitation. Projects still under construction that started during fiscal year 2002-03 include the De Anza Lift Station, Gravity Sewer, Force Main, and Water Main.

Another major capital improvement accomplishment was the downtown improvements on Main Street. This public works contract was awarded to Los Angeles Engineering, Inc., on July 24, 2003. The cost of the project was \$565,533.00, and it was

completed in early November 2003. The project has given Downtown San Jacinto a new look and is sure to attract more businesses and visitors.

Community Development activity continues to rise. Building construction experienced a 48% increase over fiscal year 2001-02, with 1,349 building permits issued compared to 910 during fiscal year 2001-02. Likewise, planning activity experienced a 42% increase, 57 planning cases processed compared to 40 during fiscal year 2001-02.

This considerable growth in planning and construction activity is attributed to low interest rates, an improving good economy, and the City's affordable land values, but most importantly, to the quality of life San Ja-

A Leader in the 21st Century
A City Rich In Heritage
A Community Offering...

- an excellent quality of life
- a dynamic business environment
- extraordinary opportunities

cinto offers. Although, this residential growth helps us achieve our goals to attract industrial and commercial businesses for a strong and balanced tax base—it creates a public services challenge. The property taxes received from new homes does not fully offset the cost of providing police and fire safety, or on-going road maintenance. For this

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City Facts

Year Incorporated —1888

Population - 26,041

Size - 27.5 Square Miles



Moving Wall Event



4th of July Parade



Veterans Memorial Ceremony

Annual Report 2002-2003 (continued)

reason, the City Council has approved the establishment of a Community Facilities District to fund additional police and fire services for the newly developed areas. In addition, the City Council also established an Assessment District to fund on-going road maintenance for new development.

Other achievements this past year include the adoption of a Groundwater Management Plan and the renovation of Sallee Park. The Groundwater Management Plan is a unified ap-

proach by various water agencies on how best to serve the increasing demands for water in the San Jacinto Valley. The Plan allocates to each agency an equitable amount of ground water on an annual basis. The implementation of this policy will insure our valley's most precious resource will continue to meet the needs of our growing community. The Sallee Park renovation was a much needed public improvement and was the culmination of the City of San Jacinto and Valley Wide Recreation & Park

District working closely together on its success. The renovations, completed earlier this year, were well received by local residents and will benefit the community for years to come.

In closing, I invite you to be an active participant in our community and provide us with your input to make San Jacinto a greater place to live and work.

Events

The annual 4th of July parade and celebration reached a milestone with over 100 parade entries. Thousands of patriotic citizens from the Valley and beyond participated in this year's event.

San Jacinto's exposure was enhanced when the Vietnam Veterans Memorial

"The Moving Wall" made a historic visit to Druding Park in April 2003. Approximately 30,000 visitors came to San Jacinto to view the wall and participate in the week long event that honored our armed services and those who sacrificed their lives for our country.

The Veterans' Day Observance & Brick Dedication Ceremony was held at Druding Park in November to honor the many veterans that served our country. Members of the public, government officials, and representatives from our armed forces who attended the event enjoyed this special occasion.

Community Development

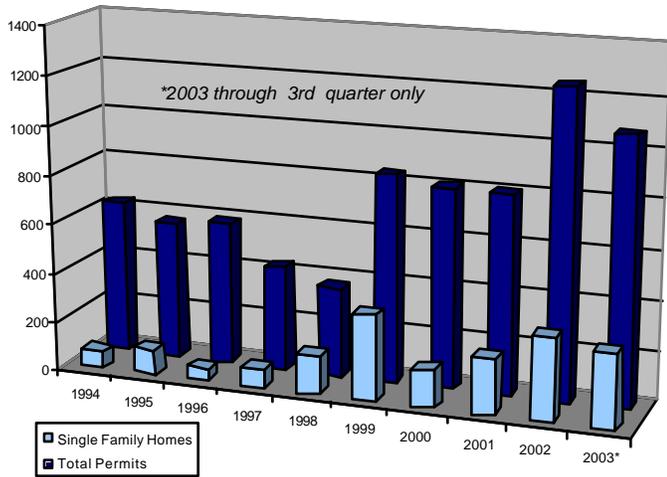
The Community Development Department, comprised of Building and Safety, Planning, Code Enforcement, Redevelopment, GIS/Graphics, and Economic Development had another very busy year in all areas.

The Building Division provided increased numbers of inspection and plan

check services (305 homes so far this year) for residential patio covers, remodels and additions, swimming pools, fences, water heater installations, and other construction activity. In addition, commercial inspections for both new and tenant improvement activity were performed.

On the heels of the substantial permit increase in 2002, permit activity during the first three quarters of this calendar year (Jan. through Sept. 2003) has already exceeded almost every recent yearly total. To date this year, 1,073 permits have been issued as compared to 834 permits for all of 2001 and 993 during the first three quar-

Community Development (continued)



Building Permit Activity

ters of 2002. Activity levels this high have not been seen for more than a decade and are spurred by the increased residential and commercial development throughout the City. This all translates to more contact with citizens both at the public counter and in the field.

The Code Enforcement Division has been working proactively to reach its goal to make the public aware of Code Enforcement regulations and to remedy public concerns with land-use and vehicle violations. Friendly reminders were mailed to residents of various neighborhoods to help them understand the regulations and voluntarily comply.

In the area from 1st to 7th Streets and State Street to Camino Los Banos, 345 property maintenance notifications were issued resulting in 332 owner compliances. City action was required on only 13 proper-

ties due to non compliance. In the same area, 161 weed abatement notifications were issued with only 4 non-compliant. 115 vehicle owners were notified and 66 owners complied. In the remaining City areas, 310 property maintenance notifications were issued with 273 owners taking appropriate measures.

The vehicle and weed abatement notices in the remaining areas totaled 154 notifications of which 108 owners complied. Weed abatement notices were also mailed to all vacant lots of one acre or greater seeking compliance prior to formal actions by the City.

The Planning Department processed 27 Tentative Tract Maps. Most of the tract maps (25) were for residential subdivisions. They divided 1,037.75 total acres of land into approximately 3,502 lots and neighborhood parks. The

remaining 2 tentative maps divided a total 173.48 acres of land into new 18 mixed use parcels. Of the 27 tentative maps, 17 have been approved for a total of 2,150 lots. Average processing time for a subdivision, from submittal to a Planning Commission hearing is approximately 4 ½ months.

A 52-unit multi-family development was also approved on 3.79 acres. This development will be located at the southeast corner of Santa Fe and Esplanade Avenues.

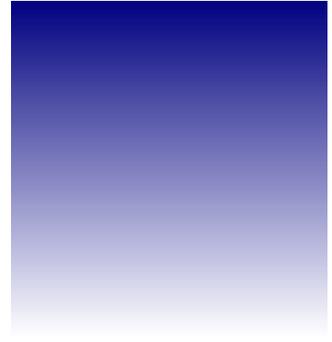
During the past year, the city approved 4 cellular telephone sites. The City is also reviewing an application for a 230,000 square foot retail complex to be located at the southeast corner of San Jacinto Avenue and Commonwealth Avenue.

The City's economic and redevelopment programs remain a vital part of the City's future. Construction began on the De Anza Sewer and Water Project. The sewer line was recently completed and the water line is expected to be completed in 2004. This project, coupled with the re-pavement of Sanderson Avenue, will enable promising development to come to the west side of town.

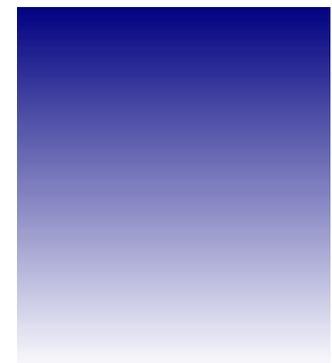
Farmer Boys, at the corner of Esplanade and State Street, opened to large crowds in January 2003.



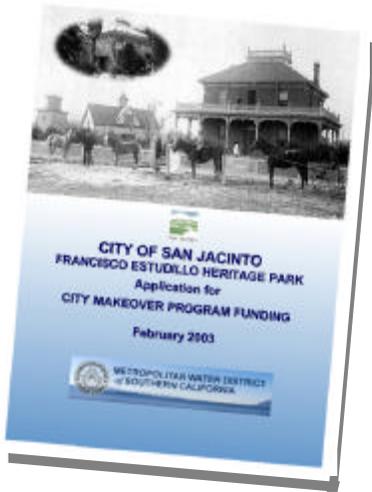
Estudillo Mansion



New Construction



Community Cleanups



MWD \$75,000 Grant

Community Development (continued)

The sit down restaurant, the owners refer to as a fastaurant, was well received and set company sales records. The City was instrumental in facilitating the acquisition of this site with Farmer Boys.

Hilkert Cabinets, a custom cabinet manufacturer, moved to a facility on Bis-sell Street from Vista, CA. The City and VEDC as-sisted Hilkert's interest and eventual move to the area.

Viper Networks, purchased a site near Ramona Blvd and State Street. The inter-net phone company plans to open its first retail store here and expects to break ground in early 2004. Their store will be part of a 40,000 square foot shop-ping center planned for the site.

National Scent's expansion continues as orders for Oxi-Clean rise. The indus-trial building at the corner of Juanita and Esplanade has added over 30,000 square feet the past two years and recently under-went extensive exterior renovations with the help of a City commercial facade grant.

The City was awarded two grants to landscape the Estudillo Mansion--\$25,000 from Eastern Municipal Water District and \$75,000 from Metropolitan Water District (MWD). The City's MWD grant application e-ceived the highest score of all the applicants, the judges scoring the applica-tion 1177 points out of a possible 1200. The two grants will assist the City in

landscaping the entry way and inner circle of the Man-sion.

The City's logo and mar-keting materials are under-going a change. An up-graded logo, letterhead, and brochure design was recently developed. The new look will help maintain the City's professional image and favorable im-pressions with parties in-terested in the City of San Jacinto. The design should be in print by the end of 2003.



De Anza Lift Station Construction



Engineering

The Engineering Depart-ment in conjunction with the Public Works Depart-ment and the Community Development Department supervised the implemen-tation of 2.8 million dollars in capital improvement pro-jects during fiscal year 2002-03. The projects funded by the City's Measure "A", Redevel-opment, and Traffic Mitigation Funds are as follows:

- Ramona Blvd. /Wateka and Tahquitz Side-walks - \$150,000.00

- Five Point Traffic Signalization - \$213,000.00
- Sanderson Avenue from Cottonwood to Esplanade Ave. - \$750,000.00
- De Anza Lift Station, Gravity Sewer, Force Main, and Waterline - \$1,750,000.00

The Engineering Depart-ment was equally busy in the processing of new development projects. Twenty-eight new tenta-tive tract maps and five

conditional use permits were reviewed and condi-tioned for site improve-ments; and thirty three ma-jor individual engineering plan check reviews were processed, with an average plan check period of 2 weeks. In November 2002, the Engineering Depart-ment took over final map processing. Since then, 12 final maps were received and processed.

Engineering Department goals for 2003-2004 include the implementation of ap-proximately 7 million dollars

Engineering (continued)

worth of capital improvement projects, including:

- Water improvements on the west side of town
- Contribution to Riverside County Flood Control District's Line "E"
- Ramona Boulevard pavement rehabilitation
- Completion of downtown improvements
 - Construction of a new water well and associated pipeline
 - Sidewalk construction around Hyatt Elementary neighborhood
 - Water line replacements throughout the City's water service area
 - Miscellaneous pavement rehabilitation in front of the San Jacinto Post Office
- San Jacinto River Levee preliminary engineering
- Main Street and Soboba Road pavement rehabilitation
- First and Seventh Street sidewalks and miscellaneous repairs.

Public Works

Streets

This past year, the Public Works Department initiated a street sweeping program with the acquisition of a new street sweeper. This program has promoted cleanliness and beautification of San Jacinto roadways. Your help is needed on street sweeping days by parking vehicles off the street, removing any trash containers, portable basketball stations, and other items that might block the street sweeper. For the current street sweeping schedule, please call (909) 654 - 4041.

Parks

Various landscaping improvements at city parks and parkways were completed during the year. They include the Skyview Park turf area, City park playground equipment replacement, Estudillo Mansion irrigation upgrades, Rancho San Jacinto bike path, and Heritage Ranch landscape and irrigation.

Water

Water supplies to meet the needs of our growing region have become a major issue in recent years. Aquifers that supply much of the ground water to serve our community are at historic lows and more demands are placed on the Valley's ground water system every day.

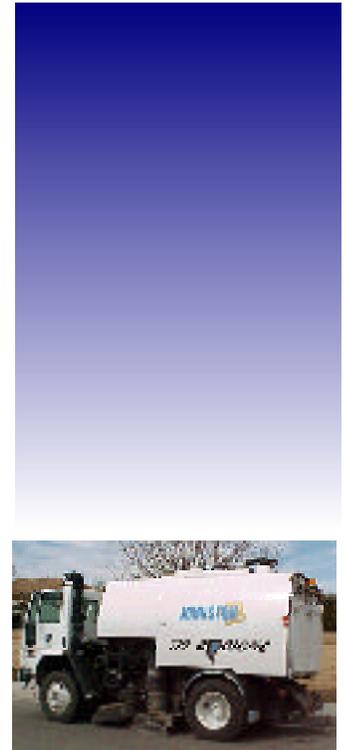
On May 4, 2001, representatives from the City of San Jacinto, the City of Hemet, Lake Hemet Municipal Water District, Eastern Municipal Water District and the California Department of Water Resources met to discuss an agreement to promote the development of a Ground Water Management Plan. Since that time, a number of meetings and briefings have been held with all agencies to have a thorough understanding of our region's water resources. Substantial progress has been made and the

ground water management plan was adopted in 2003. The City will continue to work with regional partners and the public to insure conservation of this precious natural resource.

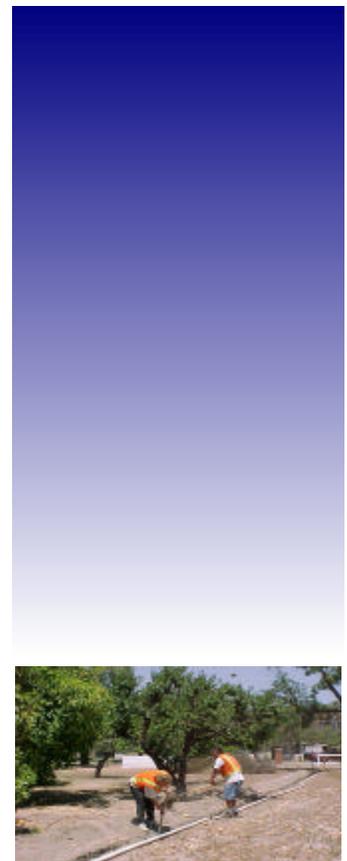
The City will be updating its 1992 Water Master Plan. This process will involve an evaluation of the City's water production, distribution facilities and water supply to ensure the City is optimizing the use of its local water supplies and production facilities in the most cost effective manner.

Wastewater

Also the City will be updating its 1992 Sewer Master Plan. This process will involve an evaluation of the City's sewer collection system and lift station facilities. This will ensure the City is optimizing the use of its local wastewater facilities in an efficient and effective manner.



Street Sweeper



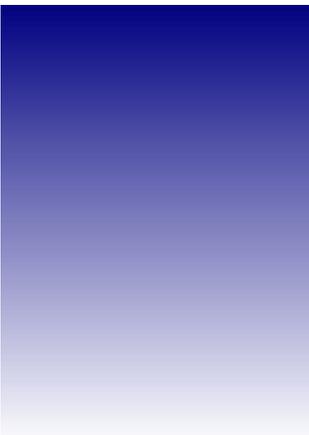
Estudillo Mansion Irrigation



Computer Aided Dispatch



Increased Patrol Units



Traffic Enforcement

Police

The San Jacinto Police Department continues to strive to make San Jacinto a safer community. Our officers receive continuous training and testing to insure they are highly qualified and prepared to meet the challenge they encounter. Their superior training not only improves crime responses but leads to many outstanding crime prevention programs.

Training made available this past fiscal year included our School Resource Officer who attended and graduated from the Delinquency Control Institute at the University of Southern California. The six week course provided our School Resource Officer with additional skills and teaching techniques. This officer teamed up with the Riverside County Youth Accountability Team providing counseling and educational programs to problem juveniles and their families. The training was sponsored by the City and the San Jacinto Unified School District.

Crime investigation training is ongoing. Two officers received extensive crime investigation training and they are providing the department with valuable crime scene expertise.

This past year, our new DARE Officer working at Monte Vista Middle School, taught and graduated 467 students and made classroom visitations to another 600 students.

Improvements to our office technology this past fiscal year included installation of a new computer aided dispatch system (CAD) and a records management system (RMS). Department personnel received sixteen to twenty four hours of training on the systems. During the installation of the systems, our office personnel were trained as system managers and trouble shooters.

Also, New World integrated software eliminated redundant data and streamlined various procedures. The software offers the capability of adding photographs and documentation directly into the records system for easier retrieval and duplication.

In fiscal year 2002-03, the department accomplished the goal of filling all police officers positions. Five positions were filled, four of which were promotions within the department, including one Police Commander, one Police Sergeant, one Police Corporal, and a Police Officer. A full staff enabled in-house training without incurring overtime costs. Additionally, one Animal Control Officer and three new Public Safety Dispatchers were hired this past fiscal year.

As a result of our growing population, the number of calls for service increased by 11.9% over

last year (27,189 vs. 24,284). Associated report filing also increased by 20.2% over last year (3,669 vs. 3,050).

The department's policy manual was updated and formally adopted. This process included the review of the old policy manual by staff members, supervisors, specialty assignment personnel, and administration. Subsequently, the draft document was reviewed and finalized by a contract law firm. The manual was also loaded into all of the department computers, allowing easy access of procedural information. Routine briefings now include educational training of this updated policy to our staff members.

The department upgraded and equipped existing vehicles to increase our black and white patrol fleet by four units. Additionally, three new unmarked vehicles were purchased and assigned to the appropriate staff personnel.

Obtaining grant funds for training and other services is an on-going priority. This past fiscal year, the department secured funding from two different Homeland Security grants. The first grant was given through Riverside County to help fund radio compatibility countywide, which was an identified weaknesses following September 11, 2001. The second grant was used for safety equipment that may be used in a terrorist attack or

Police (continued)

natural disaster, such as gas masks, radios, and video equipment. The City's Emergency Operations Manager was responsible for the preparation and submittal of the grant applications.

Training for emergency operations is on-going and a collaborative effort with the fire department. The City of San Jacinto is one of the best prepared cities in the Inland Empire.

A major priority and com-

mitment in the department is traffic enforcement. During fiscal year 2002-03, the department joined a county-wide DUI program called "Avoid the 30." In addition, the department applied for two Office of Traffic Safety grants to enforce DUI and seat belt/child safety seat laws. The grants will pay for time involved in DUI enforcement and coordination with all agencies in Riverside County. The results of this program were 248 DUI ar-

rests, up from 103 in the previous year.

In preparing for the City's growth, the police department is working with the Community Development Department and City Administration, to plan future levels of public safety services and their funding mechanisms. Adequate public safety for current and future members of our community will always be of paramount importance to the police department.



San Jacinto Police Department

Fire

Fire Services with the City of San Jacinto are provided through a contract with the California Department of Forestry/Riverside County Fire Department. During fiscal year 2002-2003, the local fire station (Station 25) responded to 3,434 emergency calls, of which 2,870 were medical aids. This high call-volume ranks Station 25 as the second busiest fire station in the County's integrated fire system.

One of the Fire Department's major tasks this

year is planning appropriate services levels to accommodate the City's growth. Anticipated growth, particularly on the west end of the City, requires thorough planning and preparations. Studies have been conducted to determine the needed number of fire stations and fire personnel at build out and the appropriate funding mechanisms. The results indicate that four stations will be necessary to maintain desired emergency response times.

A significant event this year for Station 25 was the purchase of a "thermal imager," a new state-of-the-art tool that allows firefighters to see in heavy smoke. The thermal imager will enable firefighters to locate fire victims quicker during entry into a burning building.

The Fire Department will continue to meet the needs of our growing city and we remain committed to providing our community with exemplary fire services.



San Jacinto Fire Department

